

**MEMBERSHIP BALANCE PLAN
FOR THE
STATE, LOCAL, TRIBAL, AND PRIVATE SECTOR
POLICY ADVISORY COMMITTEE**

(1) **Name.** The name of this advisory committee is the State, Local, Tribal, and Private Sector Policy Advisory Committee (SLTPS-PAC).

(2) **Authority.** The Committee has been established and is governed by section 3 of Executive Order 13549, “Classified National Security Information Program for State, Local, Tribal, and Private Sector Entities.”

(3) **Mission/Function.** The SLTPS-PAC will advise the President, the Secretary of Homeland Security, the Director of the Information Security Oversight Office (ISOO), and other executive branch officials on all matters concerning the policies relating to access to and safeguarding of classified national security information by U.S. State, Local, Tribal, and Private Sector Entities, as specified the E.O. 13549 and its implementing directive.

(4) **Points of View.** Committee members will advise on the policies governing the sharing of classified national security information with SLTPS entities both from the perspective of the agencies that share the information and the perspective of the entities that receive it. E.O. 13549 establishes that the Director of the Information Security Oversight Office shall serve as Chair of the Committee and that an official designated by the Secretary of Homeland Security and a representative of SLTPS entities shall serve as Vice Chairs of the Committee. E.O. 13549 also provides that members of the Committee shall include designees of the heads of the Departments of State, Defense, Justice, Transportation, and Energy, the Nuclear Regulatory Commission, the Office of the Director of National Intelligence, the Central Intelligence Agency, and the Federal Bureau of Investigation and that members shall also include employees of other agencies and representatives of SLTPS entities, as nominated by any Committee member and approved by the Chair.

The Committee will be comprised of nine members designated by the heads of agencies listed in E.O. 13549, nine SLTPS members who will be nominated by other Committee members and approved by the Chairman, two Vice Chairs—one designated by the Secretary of Homeland Security and one representing SLTPS entities, who shall be selected from among the SLTPS members—and a Chairman. This results in a nearly equal balance between agency and SLTPS entity members. The agency members are designated according to the requirements of the E.O. 13549. In the initial round of appointments to the Committee, the SLTPS entity members are nominated by the agencies. The Committee will include SLTPS entity members from each of the non-Federal entities specified in E.O. 13549: state, local, tribal, and private sector, as defined in section 5(g), (j), (k), and (l) of E.O. 13549. For subsequent appointments, any Committee member can nominate an SLTPS entity member.

(5) **Other Balance Factors.** Factors under consideration include involvement with a specific entity, professional organization, or element of the Nation’s Critical Infrastructure or Key Resources as such involvement may relate to requiring access to threat-related intelligence information.

(6) **Candidate Identification Process.** The agency members are designated by the agencies named in section 3 of E.O. 13549. In the initial round of appointments to the Committee, the

SLTPS entity members are nominated by the agencies. For subsequent appointments, any Committee member can nominate an SLTPS entity member or a member from an agency not listed in E.O. 13549. In accordance with section 3 of E.O. 13549, the Chairman determines the approval of nominees. While evaluating the nominations for approval, the Chairman considers the context in which the nominees have gained their experience, the functions they perform, and the extent to which their background and experience may involve access to classified national security information provided to SLTPS entities. When vacancies occur on the Committee, they will be filled as soon as possible. For agency members, this will be accomplished through designation by their agency, which will be solicited from the agency head by a letter from the Chairman. For vacancies in SLTPS entity member positions, nominations will be solicited from the Committee members for approval by the Chairman. There are no term limits for agency members, as they are designated by their agencies. However the agencies will be requested to re-designate their members after a four-year term. SLTPS entity members will serve a single four-year term and will be replaced through the nomination and approval process described above, ensuring that the balance of the Committee is maintained.

(7) **Subcommittee Balance.** Any subcommittees to the SLTPS-PAC will report to the SLTPS-PAC, which will determine the balance of the subcommittee according to the criteria in this membership balance plan.

(8) **Other.** None.

(9) **Date Prepared/Updated.** This membership balance plan was prepared on 12/11/2012.